

MIL 2026 Summit Exhibitor Packet

Tabletop Package Pricing:

	<u>Inclusions:</u>	<u>Price:</u>
Basic Tabletop	1 Skirted Table, 1 Chair, 120VAC power strip, 1 Registration	\$1,000
Extra Staff	Additional personnel (must be added to package)	\$200/person
Material Handling	Average freight handling (100 lbs.)	\$200

Exhibitor guidelines:

Tabletop Display Restrictions

Table Size	One 6' x 30" skirted table provided per exhibitor.
Height Limit	Displays must not exceed 3' (36") above the tabletop.
Placement	Floor standing banners no larger than 33"x81" can be placed behind the table. No floor-standing banners or materials permitted in front of table.
Back Wall	No back walls permitted; only items on the table.
Space	All materials must fit within the 6'x 2' area.

Safety & Operation Guidelines

Fire Safety	All materials must be flame retardant/fireproof.
Storage	Items may be stored under tables if not visible.
Sound	No Audio equipment can be used to avoid disturbing neighbors.
Staffing	Displays must be staffed during all open exhibit hours.
Valuables	Do not leave laptops or small valuables on table overnight.

Meeting Room & Setup Rules

Setup Times	Setup must be completed 1 hour before event starts.
Load-in	No children under 16 permitted on floor during setup.
Footwear	Closed-toe shoes required for move-in/move-out.
Exhibitor Items	Maximum of 1 tabletop display unit per exhibitor.
Electric	120VAC power strip provided; additional power is extra.